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INSTITUTE OF TECHNOLOGY

SONTYAM, ANANDAPURAM, Visakhapatnam-531173

No: NSRIT/CIRCULAR /2019-20/065

## **CIRCULAR**

All the HODs are required to submit the following immediately:

- 1) Mentor books should be updated
- 2) Report of staff on teaching hours/engaged
- 3) All files and attendance registers should be updated

1. Vami plan

(Dr.Y.Vamsidhar)

Principal Dr. V. VAMSIDHAR PRINCIPAL N.S. Raja Institute of Technology Sontyam, Anandapuram, VSP 531173

Copy to:

- **1. Secretary :** for kind information
- 2. Correspondent : for information
- 3. HODs –CE/EEE/ME/ECE/CSE/S&H/DEE/DME : for information
- **4. A.O:** for information.

CE	EEE	ME	ECE	CSE	S&H	MBA	DME	DEEE	OIE	Polytechnic In-charge



Date: 09.09.2019

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NADIMPALLI SATYANARAYANA RAJU

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