## NADIMPALLI SATYANARAYANA RAJU INSTITUTE OF TECHNOLOGY



(Approved by AICTE, New Delhi || Affiliated to JNTUK, Kakinada || 9001:2008 Certified Institute)

Recognized under Section 2(f) of the UGC Act, 1956 | Accredited by NAAC with 'A' Grade (3.10/4.00) SONTYAM, ANANDAPURAM, Visakhapatnam-531173

NSRIT/CIR/staff/2018-19/08

Date: 24.07.2018

## **CIRCULAR**

All the staff members are hereby informed that those who are paying Income Tax, have to submit savings particulars i.e. Insurance, Housing Loans, PPF etc. to Accounts Department for finalization of TDS for the Financial year 2018-19. The tax will be deducted every month from the salary.

**PRINCIPAL** 

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## Copy to:

- 1. Secretary for kind information
- 2. **Correspondent** for kind information
- 3. All HODs & Staff CE/EEE/ME/ECE/CSE/S&H/MBA/Diploma: for information
- 4. A.O for information and necessary action.

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