NSRIT
AUTONOMOUS
Estd. 2008

Dr. Gaddam Kalyani <dcoe@nsrit.edu.in>

Display of I B.Tech. II Semester Regular Examination Answer Booklets - Reg.

5 messages

Deputy Controller of Examinations NSRIT <dcoe@nsrit.edu.in>   Mon, Nov 1, 2021 at 4:20 PM
To: HOD SH <hodsh@nsrit.edu.in>, HOD CE <hodce@nsrit.edu.in>, HOD EEE <hodeee@nsrit.edu.in>, HOD ME <hodme@nsrit.edu.in>, HOD ECE
<hodece@nsrit.edu.in>, HOD CSE <hodcse@nsrit.edu.in>, Principal NSRIT <principal@nsrit.edu.in>, DIRECTOR NSRIT <director@nsrit.edu.in>
Cc: prasada raju <secretary.nsrit@gmail.com>, "Treasurer (Mr. Kanaka Raju)" <krnsrit@gmail.com>

Dear Sir/Madam,

All the HoDs are requested to inform their B.Tech. III Semester students that as per the SoP, the students are permitted to see their evaluated B.Tech. II Semester
Regular Examination scripts along with their course instructors under camera surveillance after thorough frisking. To go through the above process the student
needs to register the course for which he/she wants display of the script in the following spreadsheet on or before November 02, 2021 by 4.00 P.M.

https://docs.google.com/spreadsheets/d/1FjZGP604i2l_M6xrYfYvhslG-uAmLHoVPChIYhlPbdc/edit#gid=0

The slots will be intimated based on the registrations for each course

With Regards
Dr. G. Kalyani | Associate Professor | Dept. of Civil Engineering |
Deputy Controller of Examinations
Nadimpalli Satyanarayana Raju Institute of Technology | Sontyam-Visakhapatnam (Dt.) 53117 | Andhra Pradesh|
Mobile: +91 9491657084
kalyani.gaddam@gmail.com | kalyani.ce@nsrit.edu.in

📄 **Display of Scripts Circular.pdf**
20K

PRINCIPAL NSRIT <principal@nsrit.edu.in>   Mon, Nov 1, 2021 at 9:25 PM
To: Deputy Controller of Examinations NSRIT <dcoe@nsrit.edu.in>

Dear COE
What's the amount you're charging
for each booklet, for display.
Please check with us.
[Quoted text hidden]

Deputy Controller of Examinations NSRIT <dcoe@nsrit.edu.in>   Mon, Nov 1, 2021 at 9:53 PM
To: PRINCIPAL NSRIT <principal@nsrit.edu.in>

Ok sir
[Quoted text hidden]

HOD ME <hodme@nsrit.edu.in>   Tue, Nov 2, 2021 at 11:59 AM
To: Deputy Controller of Examinations NSRIT <dcoe@nsrit.edu.in>

ok madam
Thanks and regards
Dr. P. N. E. NAVEEN, M.Tech, PhD.
Head of the Department
DEPARTMENT OF MECHANICAL ENGINEERING
NS RAJU INSTITUTE OF TECHNOLOGY (Autonomous)
Recognized as 'A' Grade by Govt. of AP
Recognized Under Section 2 (f) and 12B of the UGC Act , 1956
Accredited by NAAC with 'A' Grade (3.10/4.00)
Sontyam, Pendurthi-Anandapuram Highway,
Visaskhaptnam - 531173.
www.nsrit.edu.in

[Quoted text hidden]

Deputy Controller of Examinations NSRIT <dcoe@nsrit.edu.in>   Tue, Nov 2, 2021 at 4:30 PM
To: HOD SH <hodsh@nsrit.edu.in>, HOD CE <hodce@nsrit.edu.in>, HOD EEE <hodeee@nsrit.edu.in>, HOD ME <hodme@nsrit.edu.in>, HOD ECE
<hodece@nsrit.edu.in>, HOD CSE <hodcse@nsrit.edu.in>, Principal NSRIT <principal@nsrit.edu.in>, DIRECTOR NSRIT <director@nsrit.edu.in>

Dear Sir/Madam,

Greetings!

I am herewith attaching the students registered for the display of I B.Tech. II Semester Regular Examination Answer Booklets. Based on the responses, I am very glad that all the students were satisfied with their results.

With Regards
Dr. G. Kalyani | Associate Professor | Dept. of Civil Engineering |
Deputy Controller of Examinations
Nadimpalli Satyanarayana Raju Institute of Technology | Sontyam-Visakhapatnam (Dt.) 53117 | Andhra Pradesh|
Mobile: +91 9491657084
kalyani.gaddam@gmail.com | kalyani.ce@nsrit.edu.in

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📄 **Registration for Display of Answer Booklets I B.Tech. II Semester.xlsx**
8K

STANDARD OPERATING PROCEDURE

2020

OFFICE OF THE CONTROLLER OF EXAMINATIONS

AUTONOMOUS

NSRIT

Nadimpalli Satyanarayana Raju Institute of Technology (NSRIT)
Sontyam, Andhra Pradesh 531173
(An Autonomous Institute, Affiliated to JNTUK, Kakinada, AP)
Accredited by NAAC with 'A' Grade

		of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them
10	Comes in a drunken condition to the examination hall	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year
11	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations
12	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment	

11 Entry to the office of the Controller of Examinations

The entry to the office of the Controller of Examinations is strictly prohibited except the designated members of faculty as approved by Director/Principal and the office shall maintain the surveillance recordings of the day-to-day operations and shall be taken backup at periodical intervals based on the storage capacity and the CoE holds the entire responsibility of the surveillance. And all the sensitive areas shall be under camera surveillance

12 Audit of the Office of the Controller of Examinations

The office of the Controller of Examinations shall undergo one academic audit once in a year. The academic audit shall be initiated by the IQAC to ensure all the documents, timelines and occuracy of the work are as per the requirement. The members of IQAC shall formulate a committee for audit taking the necessary inouts from the Director and Principal and the proceddings of the audit shall be forwarded to the University for information.

13 Uploading of answer key and schemes in the website

The Assistant CoE shall ensure that the scheme and keys pertaining to the valuation as per the prescribed format by the Institute are uploaded in the website to enable the students regarding the structured valuation processes to evaluate their answer script responses. The assistant CoE examinations should ensure that the necessary documents are uploaded well before the commencement of the valuation process and submit a report of compliance to the CoE and D-CoE regarding the same and the same shall be notified to the Director / Principal.

14 Display of answer scripts to the stakeholders

To maintain the high degree of transparency of the autonomous governance, systems, and processes as well as to gain the confidence of the stakeholders, the CoEs and D-CoEs

shall take initiatives to display the evaluated answer scripts to the respective stakeholders within 48 hours after the declaration of the results. This process shall be carried out in a designated strong room as identified by the CoE under camera surveillance and the team of the office of the CoE shall ensure that the stakeholders (students are permitted) along with the class teacher at the prescribed time slot to see the evaluated scripts after thorough frisking by the security personal or any other concerned team and at a time, a maximum of 75 students shall be permitted at a stretch. In case of any deviations observed with the accuracy of the valuation, that shall be recorded in the grievance redressal register at the exit and it should be addressed within a week time. Further, the students claiming any deviation in the valuation shall be given an opportunity of Challenge Valuation and the office of the CoE shall forward the script for third valuation after ensuring the remittance of challenging fee of Rs. 10000. The third valuation shall be initiated with either internal or external examiners based on the availability of the experts and the valuation shall be conducted in the presence of the student concerned along with either CoE or Deputy Controller of Examination. Once the result of challenging evaluation is received the results can be declared and the amount shall be refunded to the students in case any positive variance is observed especially FAIL to PASS.

15 Roadshow of the Academic Regulation

The Controller of Examinations shall ensure that the roadshow is organized once in a academic year to the students of first year to disseminate the rules and regulations as furnished in the Academic Regulations which govern the credit requirement for the award of the degree. Further, the CoE shall adopt the same to other stakeholders in higher semesters in case of any augmentation done in the regulations.

16 Any other disciplinary Issues

In case of any other disciplinary which are not reported in this SOP shall be addressed as and when needed taking the inouts from Director and the Principal and suitable actions shall be initiated by the CoE and this SOP shall be updated as and when needed based on the experience during the implementation to strengthen the system and processes.

Office of the Controller of Examinations

Circular

All the B.Tech. III Semester students are hereby informed that as per the SoP, the students are permitted to see their evaluated B.Tech. II Semester Regular Examination scripts along with their course instructors under camera surveillance after thorough frisking. To go through the above process the student need to register the course for which he/she wants display of the script in the following spread sheet on or before November 02, 2021 by 4.00 P.M.

https://docs.google.com/spreadsheets/d/1FjZGP604i2I_M6xrYfYvhsIG-uAmLHoVPChIYhIPbdc/edit#gid=0

The slots will be intimated based on the registrations for each course

Dy. CoE 01/11/21

Copy to : (a) Secretary & Treasurer
  (b) Director, NSRIT
  (c) Principal, NSRIT
  (d) All Academic Heads
  (e) File

Dr. Gaddam Kalyani <dcoe@nsrit.edu.in>

Display of Answer Booklets - Reg.
4 messages

Deputy Controller of Examinations NSRIT <dcoe@nsrit.edu.in>   Sat, Nov 6, 2021 at 2:12 PM
To: HOD EEE <hodeee@nsrit.edu.in>, HOD CSE <hodcse@nsrit.edu.in>, HOD ME <hodme@nsrit.edu.in>, HOD ECE
<hodece@nsrit.edu.in>, HOD SH <hodsh@nsrit.edu.in>, HOD CE <hodce@nsrit.edu.in>, DIRECTOR NSRIT
<director@nsrit.edu.in>, Principal NSRIT <principal@nsrit.edu.in>

Dear Sir/Madam,

Good Afternoon !

I request the concerned HoDs to intimate the students registered for the display of answer booklets to be on campus on
November 08, 2021 (Monday) without fail. The time slot allocated for the student will be intimated to the HoD only on
monday. Kindly pass the information to the students on priority basis.

Note: No more chances will be given for the display of answer booklets if the student fails to be on campus on monday.

With Regards
Dr. G. Kalyani | Associate Professor | Dept. of Civil Engineering |
Deputy Controller of Examinations
Nadimpalli Satyanarayana Raju Institute of Technology | Sontyam-Visakhapatnam (Dt.) 53117 | Andhra Pradesh|
Mobile: +91 9491657084
kalyani.gaddam@gmail.com | kalyani.ce@nsrit.edu.in

Deputy Controller of Examinations NSRIT <dcoe@nsrit.edu.in>   Mon, Nov 8, 2021 at 11:15 AM
To: HOD EEE <hodeee@nsrit.edu.in>, HOD CSE <hodcse@nsrit.edu.in>, HOD ME <hodme@nsrit.edu.in>, HOD ECE
<hodece@nsrit.edu.in>, HOD SH <hodsh@nsrit.edu.in>, HOD CE <hodce@nsrit.edu.in>, DIRECTOR NSRIT
<director@nsrit.edu.in>, Principal NSRIT <principal@nsrit.edu.in>

Dear Sir/Madam,

Please send the registered students of EEE (02) and CSE (09) for the display of answer booklets before 2.30 PM today,
i.e., November 08, 2021 (Monday)

With Regards
Dr. G. Kalyani | Associate Professor | Dept. of Civil Engineering |
Deputy Controller of Examinations
Nadimpalli Satyanarayana Raju Institute of Technology | Sontyam-Visakhapatnam (Dt.) 53117 | Andhra Pradesh|
Mobile: +91 9491657084
kalyani.gaddam@gmail.com | kalyani.ce@nsrit.edu.in

[Quoted text hidden]

Deputy Controller of Examinations NSRIT <dcoe@nsrit.edu.in>   Mon, Nov 8, 2021 at 4:30 PM
To: HOD EEE <hodeee@nsrit.edu.in>, HOD CSE <hodcse@nsrit.edu.in>, HOD ME <hodme@nsrit.edu.in>, HOD ECE
<hodece@nsrit.edu.in>, HOD SH <hodsh@nsrit.edu.in>, HOD CE <hodce@nsrit.edu.in>, DIRECTOR NSRIT
<director@nsrit.edu.in>, Principal NSRIT <principal@nsrit.edu.in>

Dear Sir/Madam,

Greetings !

As per the intimation regarding the display of answer booklets only 5 (2 from EEE, 2 from CSM and 1 from CSD) out of 11
students verified their answer booklets. The students were satisfied with the evaluation process. Thanks for your
cooperation.

With Regards
Dr. G. Kalyani | Associate Professor | Dept. of Civil Engineering |
Deputy Controller of Examinations
Nadimpalli Satyanarayana Raju Institute of Technology | Sontyam-Visakhapatnam (Dt.) 53117 | Andhra Pradesh|
Mobile: +91 9491657084
kalyani.gaddam@gmail.com | kalyani.ce@nsrit.edu.in

[Quoted text hidden]

HOD ME <hodme@nsrit.edu.in>   Mon, Nov 8, 2021 at 7:31 PM
To: Deputy Controller of Examinations NSRIT <dcoe@nsrit.edu.in>
Cc: HOD EEE <hodeee@nsrit.edu.in>, HOD CSE <hodcse@nsrit.edu.in>, HOD ECE <hodece@nsrit.edu.in>, HOD SH
<hodsh@nsrit.edu.in>, HOD CE <hodce@nsrit.edu.in>, DIRECTOR NSRIT <director@nsrit.edu.in>, Principal NSRIT
<principal@nsrit.edu.in>

Thank you for your mail Madam
[Quoted text hidden]