

Estd : 2008

NSRIT

**NADIMPALLI SATYANARAYANA RAJU
INSTITUTE OF TECHNOLOGY
(AUTONOMOUS)**



(Approved by AICTE, New Delhi | Affiliated to JNTU-GV, AP | An ISO 9001, ISO 14001 & ISO 45001 Certified Institute)
Recognized under 2(f) of the UGC Act 1956 | Accredited by NAAC with 'A' Grade (3.10/4.00)

■ B.Tech ■ M.Tech ■ MBA ■ web: www.nsr.it.edu.in ■ mail: office@nsr.it.edu.in

Academic Bank of Credits (ABC)

Standard Operating Procedure and Instruction to the Candidates

1. According to University Grants Commission (UGC) Policy Document F. No. 14-31/2018 (CPP-II), Nadimpalli Satyanarayana Raju Institute of Technology (NSRIT) has been granted autonomy to facilitate students admitted from the academic year 2022 onwards to participate in the Academic Bank of Credits (ABC) program
2. The policy permits the accumulation, recognition, redemption, and transfer of credits among Higher Education Institutions (HEIs) registered under ABC
3. As outlined in the policy document, students pursuing a B. Tech. degree program can earn up to 50% of the required credits from other HEIs registered under ABC, which will then be transferred to the degree-awarding institution(ABC)
4. Students interested in enrolling in ABC should submit a request letter, ideally six months prior to joining other HEIs. This letter should include HEI details and other essential information, such as credits to be earned, semester, and year of study. It should be sent to the Head of the degree-awarding institution, Head of the department, and the office of the Controller of Examinations (CoE) accompanied by an acceptance letter from the other HEIs
5. The request letter will undergo approval processes, including obtaining necessary approvals from the Head of the institution / respective Board of Studies (BoS) / Academic Council, enabling candidates to pursue courses at other HEIs under ABC
6. In the event that a student fails to earn the required credits from other HEIs, they have the option to earn these credits either through supplementary attempts at other HEIs or by re-joining the degree-awarding institution from the subsequent semester once the attendance compliance is equivalent to the academic regulation of any one of the HEIs. The institution can facilitate the maximum program duration will adhere to the academic regulations of the degree-awarding institution, which can be found at www.nsr.it.edu.in
7. Students are solely responsible for covering the expenses associated with earning credits from other HEIs, including tuition fees paid to the degree-awarding institution during the course of their studies
8. Regarding credit transfer, candidates must submit an attested copy of their grade memo, which demonstrates the credits earned at other HEIs, to the degree-awarding institution. This information will be used to record course details and credits in the ABC portal. Attestation should be obtained from the head of the other HEIs' institutions
9. If any concerns or complaints arise during the course of study within the ABC program, the candidate should contact the ABC Grievance Redressal Committee of both the HEIs to seek resolution of the matter



[Handwritten Signature]
20/12/22

DIRECTOR

Director

N.S. Raju Institute of Technology (A)
Sontybam, Vi.akhapatnam-531173