



**NADIMPALLI SATYANARAYANA RAJU
INSTITUTE OF TECHNOLOGY
(AUTONOMOUS)**



(Approved by AICTE, New Delhi || Affiliated to JNTUK, Kakinada || An ISO 9001, ISO 14001 & ISO 45001 Certified Institution)
Recognized under 2(f) of the UGC Act 1956 || Accredited by NAAC with 'A' Grade (3.10/4.00)
SONTYAM, Pendurthi - Anandapuram Highway, Visakhapatnam - 531173, Ph : 9885824167, 8099464546, www.nsr.it.edu.in

Office of the Controller of Examinations Guidelines for Semester End Examination

1. The examinations are scheduled during the month of July, 2021 and are planned on alternate days
2. The examination schedules are displayed on the website. In case of any further clarifications, the students may call his/her respective department level exam coordinator or Head of the Department or Office of the Controller of Examinations
3. Safety Precautions:
 - a. Should wear facemask during their entire duration of stay in the campus. The mask should adequately cover the parts (mouth and nose) which are more prone to act as a gateway to the body
 - b. Should carry their own hand sanitizer for their personal hygiene
 - c. Should cooperate with the security team for thermal screening at the entrance to ensure basic precautions. In case of abnormal temperature, the students shall be directed to isolation centre (i.e. dedicated examination halls) in the campus for writing the examination in consultation with the parent/doctor at his choice over phone. The CoE reserves the right to allow or disallow the students based on the severity of the individuals
 - d. Self-disclosure is mandate in case if the students are already infected and cured to ensure the safety of the self and others. It should be well intimated before the examination through mail to coe@nsrit.edu.in
 - e. Should maintain social distancing at all times in the campus
 - f. Strictly instructed to avoid gathering or group study
 - g. Should directly report to the examination hall from the entry point and advised not to roam around other places
 - h. To the possible extent students can appear for the examination with facemask and optional face shield

4. General Examination Guidelines

- a. Students will not be entertained inside the examination halls without any appropriate mask as prescribed. Covering up the faces with hand kerchief is not at all advisable
- b. Should show the hall ticket (mandatory) at the entrance of the examination hall
- c. Should carry the identify card issued by the Institute and Aadhar card
- d. Should possess their own stationery items needed for writing the examination and sharing of stationery items is strictly prohibited at the time of examination among peer groups
- e. Mobile phones are strictly prohibited inside the examination halls and should be taken care by the candidate only

5. Advisory Note

- a. As the present situation of COVID – 19 is not predictable and uncertain, all the students and other accompanies are advised to use private mode of transport. All accompanies are advised strictly to stay in campus till the completion of examination and avoid moving outside for ensuring their safety
- b. Avoid taking food outside while travelling
- c. Carry your home prepared food and own water bottles for your personal use and avoid sharing between your peer groups

6. Help lines

Contact : 8309706061/9640247247
Email : examcell@nsrit.edu.in

Note: All are kindly requested to understand the pandemic and cooperate to the maximum extent. All the best for your examinations and have a safe stay.