

Date: 01.07.2015

**PROCEEDINGS OF THE 1st INTERNAL QUALITY ASSURANCE
CELL (IQAC) MEETING HELD AT 10.00 A.M. ON 1.07.2015**

MEMBERS PRESENT :

1. Dr BVR Ravi Kumar,
Principal ,
Chairman,IQAC
2. Mr G Rajasekharam,
HOD,CSE & Vice Principal,
Coordinator, IQAC.
3. Mr B Srinivas Rao,
Asst. Professor & HOD, S&H.
Member, IQAC.
4. Mr PVS Murali Krishna,
Assoc., Professor , ME,
Member, IQAC.
5. Mr B Ravi Chandra,
Asst. Professor., ECE,
Member, IQAC.
6. Mr KS Ramanjaneyulu
Asst. Professor., EEE,
Member, IQAC.
7. Mr K Shankar,
Assoc. Prof., & OIE, CSE,
Member, IQAC.
8. Mr. P.Krishna Prasad,
AO, Member, IQAC.

9. Mr. V.Dinakar
Second year CSE
Nominee of Student
10. Mr. T Sarath Sekhar
2010 – 14 Batch CSE,
Alumni Representative
11. Mr Ganesh Nag D
Managing Director,
Techfort Software Services Pvt. Ltd., Hyderabad.
Nominee of Industrialist
12. Mr. Vivek
HR Manager, Wipro, Kolkata,
Nominee of Industrialist
13. Mr. Ch Jitendra Rao,
Manager, Alkali Metal,
Paravada, Visakhapatnam.
Parent.

The Agenda for the Meeting:

A. 1	Welcome
A. 2	Composition of IQAC
A. 3	Presentation on IQAC
A. 4	Action Plan for the year
A. 5	Actions to be taken
A. 6	Vote of Thanks

RESOLUTION

Item No. A1 : Welcome

Our Principal, Chairman IQAC welcomed the gathering consisting of the members of newly constituted IQAC.

Item No. A2 : Composition of IQAC

The IQAC members are chosen based on the NAAC guidelines. The composition of IQAC is

Dr BVR Ravi Kumar,

Chairman,IQAC

Mr G Rajasekharam,

Coordinator,IQAC.

Mr B Srinivas Rao,

Member, IQAC.

Mr PVS Murali Krishna,

Member, IQAC.

Mr B Ravi Chandra,

Member, IQAC.

Mr KS Ramanjaneyulu

Member, IQAC.

Mr K Shankar,

Member, IQAC.

Mr. P.Krishna Prasad,

Member, IQAC.

Mr. V.Dinakar

Nominee of Student

Mr. T Sarath Sekhar

Alumni Representative

Mr Ganesh Nag D

Nominee of Industrialist

Mr. Vivek

Nominee of Industrialist

Mr. Ch Jitendra Rao,

Parent.

Item No. A3 : Presentation on IQAC

1. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

The IQAC Chairman presented the **functions** of IQAC.

1. Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
2. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
4. Dissemination of information on various quality parameters of higher education
5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
6. Documentation of the various programmes/activities leading to quality improvement.
7. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
8. Development and maintenance of institutional database through MIS for the purpose of maintaining enhancing the institutional quality

The IQAC Chairman presented the **IQAC Benefits**.

1. Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement
2. Ensure internalization of the quality culture
3. Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices
4. Provide a sound basis for decision-making to improve institutional functioning
5. Act as a dynamic system for quality changes
6. Build an organised methodology of documentation and internal

communication.

Item No. A4 : Action Plan for the year

To improve the student performance in academic and Placement activities.
To improve the quality of research by faculty and students and innovation

Item No. A5 : Actions to be taken

Interdisciplinary Projects Inplant Training News paper Reading Hour

Item No. A6 : Vote of Thanks

The IQAC chairman proposed vote of thanks. He also informed the date for the next meeting as 1st March, 2016.

IQAC Coordinator

Date: 01.03.2016

**PROCEEDINGS OF THE 2nd INTERNAL QUALITY ASSURANCE
CELL (IQAC) MEETING HELD AT 10.00 A.M. ON 1.03.2016**

MEMBERS PRESENT :

1. Dr BVR Ravi Kumar,
Principal ,
Chairman,IQAC
2. Mr G Rajasekharam,
HOD,CSE & Vice Principal,
Coordinator,IQAC.
3. Mr B Srinivas Rao,
Asst. Professor & HOD, S&H.
Member, IQAC.
4. Mr PVS Murali Krishna,
Assoc., Professor , ME,
Member, IQAC.
5. Mr B Ravi Chandra,
Asst. Professor., ECE,
Member, IQAC.
6. Mr KS Ramanjaneyulu
Asst. Professor., EEE,
Member, IQAC.
7. Mr K Shankar,
Assoc. Prof., &OIE, CSE,
Member, IQAC.
8. Mr. P.Krishna Prasad,
AO, Member, IQAC.

9. Mr. V.Dinakar
Second year CSE
Nominee of Student
10. Mr. T Sarath Sekhar
2010 – 14 Batch
CSE, Alumni Representative
11. Mr Ganesh Nag D
Managing Director,
Techfort Software Services Pvt. Ltd.,
Nominee of Industrialist
12. Mr. Vivek
HR Manager, Wipro.
Nominee of Industrialist
13. Mr. Ch Jitendra Rao,
Manager, Alkali Metal,
Paravada.
Parent.

The Agenda for the Meeting:

A. 1	Welcome
A. 2	Faculty & Student Research
A. 3	Academic Audit
A. 4	The Accreditation Process
A. 5	Vote of Thanks

RESOLUTION

Item No. A1 : Welcome

Our Principal, Chairman IQAC welcomed the gathering consisting of the members of constituted IQAC.

Resolved to confirm the minutes of the 1st meeting of IQAC.

Item No A2 : Faculty & Student Research

1. Promote and encourage faculty and research students to publish their papers in reputed journals.
2. Issue guidelines to all researchers and faculty members about checking “Cross checking for similarity” using the free software available.
3. IQAC recommended that R & D department introduces “R & D lecture series” at monthly intervals and appreciated the department of CSE for the new initiative VINDS.

Item No A3 : Academic Audit

1. Audit of student attendance registers to be done on 3rd of every month.
2. Audit of Lecture notes before commencement

Item No A4 : The Accreditation Process

1. The progress on the accreditation process for NAAC accreditation was also discussed.
2. Self Study Report - Required by NAAC
3. Common Course Plan & New Assessment Planning as per NAAC requirements
4. Rubrics for Minor & Major Project Assessment
5. Question Paper Format
6. Stakeholders Feedback from Student, Parents, Alumni

Item No. A5 : Vote of Thanks

The IQAC chairman proposed vote of thanks. He also informed the date for the next meeting as 1st July, 2016.

IQAC Coordinator

Date: 01.07.2016

**PROCEEDINGS OF THE 3rd INTERNAL QUALITY ASSURANCE
CELL (IQAC) MEETING HELD AT 10.00 A.M. ON 1.07.2016**

MEMBERS PRESENT :

1. Dr BVR Ravi Kumar,
Principal ,
Chairman,IQAC
2. Mr G Rajasekharam,
HOD,CSE & Vice Principal,
Coordinator,IQAC.
3. Mr B Srinivas Rao,
Asst. Professor & HOD, S&H.
Member, IQAC.
4. Mr PVS Murali Krishna,
Assoc., Professor , ME,
Member, IQAC.
5. Mr B Ravi Chandra,
Asst. Professor., ECE,
Member, IQAC.
6. Mr KS Ramanjaneyulu
Asst. Professor., EEE,
Member, IQAC.
7. Mr K Shankar,
Assoc. Prof., &OIE, CSE,
Member, IQAC.
8. Mr. P.Krishna Prasad,
AO, Member, IQAC.

9. Mr. V.Dinakar
Third year CSE
Nominee of Student
10. Mr. T Sarath Sekhar
2010 – 14 Batch
CSE, Alumni Representative
11. Mr Ganesh Nag D
Managing Director,
Techfort Software Services Pvt. Ltd.,
Nominee of Industrialist
12. Mr. Vivek
HR Manager, Wipro.
Nominee of Industrialist
13. Mr. Ch Jitendra Rao,
Manager, Alkali Metal,
Paravada.
Parent.

The Agenda for the Meeting:

A. 1	Welcome
A. 2	Training & Students Competitions, code.
A. 3	Amplifying the green wrap.
A. 4	Bus trips.
A.5	National level ranking Participation.
A.6	Labs Maintenance.
A.7	Website updation.
A.8	Internet bandwidth increase.
A.9	Outsiders/New person entry into campus.
A.10	Water harvesting/Rain water.
A.11	MTP
A.12	Alumni Chapter at Hyderabad
A.13	CCTV Cameras.
A. 14	Vote of Thanks

RESOLUTION

Item No. A1 : Welcome

Our Principal, Chairman IQAC welcomed the gathering consisting of the members of constituted IQAC.

Resolved to confirm the minutes of the 2nd meeting of IQAC.

Item No. A2 : Training & Students Competitions.

Resolved to train the outgoing students to meet out and win the challenges of the global job market. To arrange more training programmes towards soft skill and other skills to meet the expectations of job market. To encourage the students to participate in NSDC -2k16 competitions to be held at NSTL, Vizag. To maintain periodically the Drinking Water (RO) units to provide better decontamination system. No student will loiter in class room veranda during class hour. To procure competitive exam Books for central library

Item No. A3 : Amplifying the green wrap.

Resolved to maintain the inevitability of good appearance. To devise stratagem to amplify the green wrap.

Item No. A4 : Bus trips.

Resolved to augment the number of frequency of college buses.

Item No. A5 : National level ranking Participation.

Resolved to initiate the process for applying UGC 2 (f) Status & to participate in NIRF Ranking Framework for the year 2016.

Item No. A6 : Labs Maintenance.

Resolved to keep the instruments and equipments both in Laboratory and Office in good working condition with periodical maintenance to avert break down.

Item No. A7 : Website updation.

Resolved to validate the updating of Department Information in the college website. Resolved to initiate the process of updation of existing website to new version

Item No. A8 : Internet bandwidth increase.

Resolved to increase the internet bandwidth for efficiency

Item No. A9 : Outsiders/New person entry into campus.

Outsiders 'are strictly prohibited to enter in to the College Campus. For any important work they can take the permission of the AO or concerned officer of the college.

Item No. A10 : Water harvesting/Rain water.

Resolved to take precautious measure for the smooth flow of rain water before every monsoon season.

Item No. A11 : MTP

Resolved to continue the mentoring programme as it was giving good results.

Item No. A12 : Alumni Chapter at Hyderabad

Resolved to inaugurate NSRIT Hyderabad Alumni chapter at Hyderabad.

Item No. A13 : CCTV Cameras.

CCTV cameras will be installed at selected places in the next month

Item No. A14 : Vote of Thanks

The IQAC chairman proposed vote of thanks. He also informed the date for the next meeting as 1st March, 2017.

IQAC Coordinator

Date: 01.03.2017

**PROCEEDINGS OF THE 4th INTERNAL QUALITY ASSURANCE
CELL (IQAC) MEETING HELD AT 10.00 A.M. ON 1.03.2017**

MEMBERS PRESENT :

1. Dr BVR Ravi Kumar,
Principal ,
Chairman,IQAC
2. Mr G Rajasekharam,
HOD,CSE & Vice Principal,
Coordinator,IQAC.
3. Mr B Srinivas Rao,
Asst. Professor & HOD, S&H.
Member, IQAC.
4. Mr PVS Murali Krishna,
Assoc., Professor , ME,
Member, IQAC.
5. Mr B Ravi Chandra,
Asst. Professor., ECE,
Member, IQAC.
6. Mr KS Ramanjaneyulu
Asst. Professor., EEE,
Member, IQAC.
7. Mr K Shankar,
Assoc. Prof., &OIE, CSE,
Member, IQAC.
8. Mr. P.Krishna Prasad,
AO, Member, IQAC.

9. Mr. V.Dinakar
Third year CSE
Nominee of Student
10. Mr. T Sarath Sekhar
2010 – 14 Batch
CSE, Alumni Representative
11. Mr Ganesh Nag D
Managing Director,
Techfort Software Services Pvt. Ltd.,
Nominee of Industrialist
12. Mr. Vivek
HR Manager, Wipro.
Nominee of Industrialist
13. Mr. Ch Jitendra Rao,
Manager, Alkali Metal,
Paravada.
Parent.

The Agenda for the Meeting:

A. 1	Welcome
A. 2	Infrastructure
A. 3	Student Activities
A. 4	Accreditation
A. 5	Industrial Visits
A. 6	Funding Projects
A. 7	Vote of Thanks

RESOLUTION

Item No. A1 : Welcome

Our Principal, Chairman IQAC welcomed the gathering consisting of the members of constituted IQAC.

Resolved to confirm the minutes of the 3rd meeting of IQAC.

Item No. A2 : Infrastructure

The ground floor of newly constructed building Block-3 will be utilized for displaying Infrastructure, Teaching & Learning Methodologies, ECA & CCA. To keep clean all the class rooms, labs. & college campus.

Item No. A3 : Student Activities

Resolved to encourage the final year & third year students to participate in Smart India Hackathon. Month wise attendance will be calculated & displayed in College notice board. to initiate the process of NSRIT NPTEL Local chapter for the benefit of students & faculty. A general notice is given to students' for maintaining discipline and enhancing the

Item No. A4 : Accreditation

It was suggested to speed up the preparation of SSR and necessary steps to be taken to complete the process of Assessment and Accreditation by NAAC at the earliest & to participate in NIRF Ranking Framework for the year 2017.

Item No. A5 : Industrial Visits

Resolved to arrange more number of industrial visits to students to fortify the practical knowledge & to encourage the students to participate in NSDC -2k17 competitions to be held at NSTL, Vizag.

Item No. A6 : Funding Projects

Resolved to trace the process of fetching grants from various funding agencies like AQIS.

Item No. A7 : Vote of Thanks

The IQAC chairman proposed vote of thanks. He also informed the date for the next meeting as 1st July, 2017.

IQAC Coordinator

Date: 01.07.2017

**PROCEEDINGS OF THE 5th INTERNAL QUALITY ASSURANCE
CELL (IQAC) MEETING HELD AT 10.00 A.M. ON 1.07.2017**

MEMBERS PRESENT :

1. Dr BVR Ravi Kumar,
Principal ,
Chairman, IQAC
2. Mr G Rajasekharam,
HOD, CSE & Vice Principal,
Coordinator, IQAC.
3. Mr B Srinivas Rao,
Asst. Professor & HOD, S&H.
Member, IQAC.
4. Mr PVS Murali Krishna,
Assoc., Professor, ME,
Member, IQAC.
5. Mr B Ravi Chandra,
Asst. Professor., ECE,
Member, IQAC.
6. Mr KS Ramanjaneyulu
Asst. Professor., EEE,
Member, IQAC.
7. Mr K Shankar,
Assoc. Prof., &OIE, CSE,
Member, IQAC.
8. Mr. P.Krishna Prasad,
AO, Member, IQAC.
9. Mr. V.Dinakar
Fourth year CSE
Nominee of Student

10. Mr. T Sarath Sekhar
2010 – 14 Batch
CSE, Alumni Representative
11. Mr Ganesh Nag D
Managing Director,
Techfort Software Services Pvt. Ltd.,
Nominee of Industrialist
12. Mr. Vivek
HR Manager, Wipro.
Nominee of Industrialist
13. Mr. Ch Jitendra Rao,
Manager, Alkali Metal,
Paravada.
Parent.

The Agenda for the Meeting:

A. 1	Welcome
A. 2	Identification of New Industries.
A. 3	Ragging Awareness
A. 4	Mentor – Mentee system, Central Library, Etiquettes, Safety Measures.
A. 5	NPTEL Student Chapter
A. 6	Vote of Thanks

RESOLUTION

Item No. A1 : Welcome

Our Principal, Chairman IQAC welcomed the gathering consisting of the members of constituted IQAC.

Resolved to confirm the minutes of the 4th meeting of IQAC.

A presentation about the programmes conducted, publications and the achievements of the college after the fourth meeting was shown and notes about this discussion was initially prepared and sent to all the IQAC members.

Item No. A2 : Identification of New Industries.

Resolved to continue the student feedback on staff as online. It was decided that the TPO of the College should be included in the team of IQAC for getting the important information regarding the T&P activities. A letter to Mr M Chandu Jagan Sekhar ,TPO should be issued regarding his inclusion in IQAC. New Industries must be identified for Industrial visit

Item No. A3 : Ragging Awareness

Resolved to devise a strategy for the prevention of ragging inside and outside the college premises.

Item No. A4 : Mentor – Mentee system, Central Library, Etiquettes, Safety Measures.

Mentor – Mentee system must be closely followed. Open student access to central library is to be permitted upto 5.30PM. Proper manner & etiquettes is to be maintained among all students & staff members. Students are to look into the matter of safety of electrical equipment and Institutional property.

Item No. A5 : NPTEL Student Chapter

Resolved to emphasize the importance of NPTEL facility among student community to use it effectively.

Item No. A6 : Vote of Thanks

The IQAC chairman proposed vote of thanks. He also informed the date for the next meeting as 1st December 2017.

IQAC Coordinator