

Estd. 2008.



NADIMPALLI SATYANARAYANA RAJU INSTITUTE OF TECHNOLOGY



(AUTONOMOUS)

(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUGV, Vizianagaram)

Recognized under Section 2(f) & 12(B) of the UGC Act, 1956| Accredited by NAAC with 'A' Grade

OFFICE ORDER

NSRIT/Principal Office / Office Order/1

03/01/2024

Sub: Appointing some faculty with certain official responsibilities for effective Academic Administration -Regd

Ref: Note Approval from Secretary dated 14th December 2023.

It is hereby informed to all the faculty and staff that the following faculty members are appointed with certain official responsibilities for effective academic administration. On behalf of Management, Director, faculty and staff, I wish them all the best in discharging their responsibilities.

S.No	Name of the Faculty	Responsibility at Institution level
1.	Dr.D.Sirisha	Dean R& D
2.	Mr.K.Ramanjaneyulu	Invigilators and Seating arrangement for all Examinations
3.	Ms.P.Kavya	MOOCs Coordinator
4.	Mr.P.HaraGopal	Community Service Project Coordinator
5.	Ms. Vijaya Sree	2 nd year coordinator
6.	Ms. B.Usha Rani	3 rd year coordinator
7.	Mr. K.Tarakesh	4 th year coordinator
8.	Dr.SubbaRao and Dr. Suryanarayana	1 st year coordinators (for 6 sections each)

Dr. Sirisha
3/1/24

Prady 3/1/2024

Dr. H 3/1/24

Dr. B 3/1/24

Dr. K 3/1/24

Dr. S 3/1/24

Prady
Principal

- Copy to :
- 1) Honourable Chairman/ Secretary/Treasurer for kind information
 - 2) Director for information
 - 3) HoDs for information and circulation in Departments
 - 4) Concerned individuals
 - 5) Office file

CE HOD	EEE HOD	ME HOD	ECE HOD	CSE HOD	CSM HOD	LSD HOD	S&H HOD
<i>Dr. S</i> 3/1/24	<i>Dr. R</i>	<i>Dr. V</i>	<i>Dr. K</i>	<i>Dr. S</i>	<i>Dr. P</i>	<i>Dr. S</i>	<i>Dr. S</i>

MBA HOD	LIBRARY	TPD
<i>Dr. S</i>	<i>Dr. S</i>	<i>Dr. S</i>

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No: NSRIT/CIRCULAR /2023-24/33

January 11, 2024

CIRCULAR

This is to inform all the faculty, staff and students that Sankranthi Samskruthi Celebrations are scheduled on 12.01.2024 from 09:00 AM onwards without prejudice to External Laboratory Examinations of B.Tech first year first semester students (EVT, CSD, ECE-1, ECE-3 Sections).

All are invited for the celebrations in traditional attire.

The college remains closed from 13.01.2024 to 18.01.2024 on the occasion of Sankranthi Festival. The institution reopens on 19.01.2024 (Friday).

“ WISH YOU ALL A VERY HAPPY PONGAL ”

Shravanthi
Principal

- Copy to: a) The Chairman / Secretary / Treasurer for kind information
- b) The Director for information
- c) All Academic / Administrative Heads with a request to inform the Faculty, Staff and Students
- d) File

CE	EEE	ME	ECE	CSE	AI&ML	DS	S&H	MBA	EXAM CELL	IQAC
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

DIPLOMA	ADMIN OFFICE	LIB	TPO	HOSTEL	TRANSPORT	CANTEEN
	<i>Nikhil</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

Estd. 2008.

NSRIT

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CIRCULAR

No. NSRIT/CIRCULAR/2023-24/34

This is to inform that the following faculty/staff members are deputed to observe the discipline of students during Sankranthi Samskruthi Celebrations on Dt. 12-01-2024 at the specified locations. In addition the other faculty and staff members are requested to cooperate for smooth conduction of celebrations. All HoDs are requested to monitor the smooth conduct of the event.

S. No.	Location	Name of the Faculty/staff members	
		09.20am - 11.30am	11.30am - 02.30pm
1	Main Gate	Mr. N. Viswanadha Reddy - CSM	Mr. Ch. Krishna Murthy-ME
2	Temple Junction	Mr. Durga Prasad - ECE	Mr. Suraj-CSD
3	Girls Hostel	Ms. K. Padmavathi- CSM	Ms. Kamala Priya- CSE
4	New Canteen	Mr. K. Balaji - CSE	Mr. Tarakesh-EEE
5	Block -1 Entrance	Mr. B. T. Pavan- ECE	Ms. A. Aparanjani- CSE
6	Block-1, 2 and 3 Junction	Mr. J. Suresh- ME	Mr. Sai kiran - CE
7	Sports room	Mr. Mahesh-EEE	Mr. Chanakya- CE
8	Library	Mr. Venkata Ramanujai-ECE	Dr. MD. Rahmathullah- S&H
9	Boys Hostel road	Mr. E. Siva Krishna- CSE	Ms. Sahithi-CSE
10	Canteen and store	Mr. Ram Prasad-ME	Mr. Ashok Kumar Reddy- CE
11	Block-1 Floors and corridors	Mr. Venkatesh-ECE	Mr. Kalyan- ECE
12	Block-2 Floors and corridors	Mr. Ram Venkatesh-ME	Mr. I. Ramesh-ME
13	Block-3 Floors and corridors	Mr. Lakshman-CSE	Mr. Siva Smaran-CSE
14	Makers space	Mr. G. Siva Sai-ME	Mr. Mr. Prasanthi-CE

S. Prasad
Principal

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CIRCULAR

No.NSRIT/CIRCULAR/2023-24/35

22.01.2024

All HODs are requested to depute the following faculty member's at the mentioned locations to monitor the discipline of students at the respective timings as per the schedule given below. The concerned faculty are requested to extend your cooperation.

S. No.	Location	Department	Timings	Name of the Faculty/ Staff					
				MON	TUE	WED	THU	FRI	SAT
1	Block -1 Entrance@ Gandhi statue	ECE	09.00 AM- 09.50AM	Mrs. P. Anitha	Mrs. K. Priyanka	Mrs. K. Priyanka	Mr. B. T. Pavan	Dr. K. Raja shekar	Dr. Virendra Singh
			12.20PM- 01.10PM	Mr. B. T. Pavan	Mr. S.V. Ramanaji	Mr. S.V. Ramanaji	Mrs. M.V.S. Roja	Mrs. CH. Harini	Mr. A. Vijaya sri
2	Bus parking and new canteen	CE	09.00 AM- 09.50AM	Mr. G. Chanikya	Mr. P. Haragopal	Mrs. T. Prasanthi	Mr. M. Sai kiran	Mr. T. Naidu	Mr. B. Ashok
			12.20PM- 01.10PM	Mrs. T. Prasanthi	Mr. M. Sai kiran	Mr. T. Naidu	Mr. B. Ashok	Mr. P. Haragopal	Mr. G. Chanikya
3	Block-1, 2 and 3 Junction	ME	09.00 AM- 09.50AM	Mr. D. Demudu Naidu	Dr. N. Pallavi	Mr. D. Demudu Naidu	Mr. J. Suresh kumar	Mr. K. Ram prasad	Mr. K. Abhinash
			12.20PM- 01.10PM	Mr. D. Ram venkatesh	Mr. L. Ramesh	Mr. N. Kishore	Mr. D. Ram venkatesh	Mr. L. Ramesh	Mr. N. Kishore
		S&H	11.40AM- 12.20PM	Mrs. Y. Revathi krishna	Dr. KSDL. Kalyan prasad	Mr. S. Veera brahmam	Mrs. N.V.V.S. Pallavi	Mrs. Rama chaitanya	Dr. MA. Rehmatulla
4	Sports room – Library Junction	EEE	09.00 AM- 09.50AM	Ms. L. Advila	Mrs. Y. Yamini	Mr. T. Ramana	Mr. S. Chaitanya	Mr. K.M.M. Tarakesh	Mr. B. Rami reddy
			12.20PM- 01.10PM	Mr. P. Mahesh	Mrs. B. Sravani	Mr. B. Ramireddy	Mrs. R. Amaleshwari	Mr. B. Ramireddy	Ms. K. Bharathi
5	Canteen and store	CSE, CSD & CSM	09.00 AM- 09.50AM	Mr. A. Suraj	Mr. K. Shankar	Mrs. P. Kavya	Ms. K. Vishnavi	Mr. E. Sivakrishna	Mr. K. Shankar
			12.20PM- 01.10PM	Ms. Jacob Finny	Mr. N. Vishwanadha reddy	Mr. E. Siva krishna	Mr. K. Padhmavathi	Ms. Jacob Finny	Mrs. J. Santhoshi Kumari
		S&H	11.40AM- 12.20PM	Ms. B. Mohii	Mr. B. Rajeshwara rao	Mrs. Y. Revathi krishna	Mrs. PVN. Lakshmi	Mrs. V.K.Mahalakshmi	Ms. R.D. Jyoshna

[Signature]
HOD - CE

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HOD - EEE

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HOD - EEE

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Principal
22/01/24

Estd. 2008.



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No: NSRIT/CIRCULAR /2023-24/36

January 24, 2024

CIRCULAR

This is to inform all the members of staff and students that **Dr. R. Amaleswari, Faculty of EEE** will be the incharge for The Centre for EV Technology and Industry 4.0 and **Mr. Lokesh, VIHAAN ELECTRIX** will be the SPOC from the industry.

[Handwritten signature]
Director.

- Copy to:
- a) The Secretary for kind information
 - b) The Treasurer for kind information
 - c) The Principal for kind information
 - d) IIE for kind information
 - e) HoD (EEE) for kind information
 - f) Faculty Concern (request to discuss with the undersigned)

CE	EEE	ME	ECE	CSE	AI&ML	DS	S&H	MBA	EXAM CELL	IQAC
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

DIPLOMA	TPO	HOSTEL
	<i>[Signature]</i>	

No: NSRIT/CIRCULAR /2023-24/37

January 25, 2024

CIRCULAR

This is to inform all the members of staff and students that the 75th Republic Day Celebration and Flag hosting will be done at 09:00 AM on January 26, 2024 (Friday). **Mr. Adapa Gowri Prasad, 4th ECE, the college topper among boys from B.Tech IV year will do the flag hosting.** Two buses will commute as one from Gajuwaka and the other from R&B. Both the buses will start from the above location at 07:30 AM and will reach the campus at 08:45 AM.

All are kindly invited.

Note: HoD (ECE) to send an invitation to Mr. A. Gowri Prasad

Adapa Gowri Prasad
 Principal

- Copy to: a) The Chairman / Secretary / Treasurer for kind information
 b) The Director for information
 c) All Academic / Administrative Heads with a request to inform the Faculty, Staff and Students
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CE	EEE	ME	ECE	CSE	AI&ML	DS	S&H	MBA	EXAM CELL	IQAC
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
DIPLOMA	ADMIN OFFICE	LIB	TPO	HOSTEL	TRANSPORT	CANTEEN				
	<i>N. Bharath</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>				