Industry Institute Linkage (IIE)
Undertaking Form (Internship Program)

1. I, _____hereby undertake and acknowledge the following terms and conditions regarding my participation in the internship program outside/inside the city, _____ for Summer Internship I or Summer Internship II or Full Semester Internship

2. I will be interning at _____ located in _____for the duration of _____ weeks starting from _____ to _____

3. My contact number during the internship period will be: _____

4. In case of emergencies or urgent communication, my parents may be contacted with the following numbers:

   Number #1   :
   Number #2   :
   Name of the Parent / Guardian:
   The above numbers shall be verified by the respective mentor.

5. I understand and agree that I am solely responsible for my actions and safety during the internship program and either the institute or the company where I am pursuing as intern is not responsible for ant uncertainties

6. I will adhere to the rules and regulations set forth by both the internship program and the host company and follow the SOP of the internship programs as prescribed by the institute

7. I will maintain discipline and professionalism throughout my tenure at the workplace

8. I will comply with all health and safety protocols provided by the host company to ensure my well-being

9. I will attend all the placement drives organised through either through online or offline irrespective of my internship location and revert to my internship soon after the completion of the campus drive during the the tenure of the internship period

10. I will notify my parents or guardians and the internship coordinator at the level of the department immediately in case of any unforeseen circumstances or emergencies

11. I will represent myself and my institution in a positive light, upholding its reputation at all times

12. I understand that any violation of the terms mentioned above may result in disciplinary action, including termination of the internship program.

13. I will take the responsibility of joining the WhatsApp group being created by the respective department level coordinator (Company – wise) as well as the designated existing mentor of the

department only and post my reporting daily before work and will not be engaged in other WhatsApp group

14. Once the internship is being completed, I will take the assessment being carried out by the industry and institute as well based on my report and submit the same highlighting the learning outcomes related to Program Outcomes (POs) and PSOs
15. The accommodation and related expenditure and others during my internship program will be completely taken care of by my parents / guardians and I will not work during anywhere during this tenure of internship
16. In case of any medical emergency, it is strongly suggested to inform the respective parents and the department level coordinator of the internship for immediate attention
17. I will not use any sort of private transport viz. Car or a Bike during my internship program
18. I will wear all the time the institutional ID card during my tenure of internship while maintaining a good attire
19. I will not engage in any sort of other entertainments
20. I fully aware of the SPOC details of the company where I am pursuing internship program
21. I will maintain more than 90% of the attendance and information related to any leave of absence should be taken permission from the respective department coordinator and the same to be conveyed to the industry mentor or SPOC
22. The students are advised to have their own laptop for effective learning

I hereby solemnly affirm that I have read and understood the terms and conditions mentioned above and agree to abide by them throughout the duration of my internship program.

Date   :

WhatsApp number   :

Email ID   :

Student's Signature   :

Parent/Guardian's Signature   :

Any known local network (If any) :

Institution's Seal/Stamp

Signature of the Lead IIE (Industry Institute Linkage)

Note: Students are requested to take a print out and submit to Coordinator of IIE, please