

# Admission Policy and Procedure

## Admission Policy

- **Eligibility:**
  - Reserved category students must secure **≥40% marks**.
  - Open Category (OC) students must secure **≥45% marks**.
- **Fairness & Transparency:** Admissions are strictly based on merit, caste category, and government regulations.
- **Quota Distribution:**
  - **70% Convener Quota:** Seats allotted by APSCHE based on merit and category.
  - **30% Management Quota:** Seats filled by the institution, also category-wise, with students paying fees directly to the college.
  - In addition to the above sanctioned strength, 10% seats will be allotted by the convener for EWS category.
- **Fee Responsibility:**
  - Convener quota students are eligible for **government fee reimbursement**.
  - Management quota students bear their own expenses; government does not reimburse.
- **Approval:** All admissions are subject to **APSCHE approval**.

## Admission Procedure

1. **Notification:** Admission notifications are issued in line with APSCHE and JNTU-GV guidelines.
2. **Application:** Students apply through the prescribed format, either via government portal (Convener quota) or institution (Management quota).
3. **Screening:** Applications are verified for eligibility, marks percentage, and caste category.
4. **Selection:**
  - Convener quota seats filled through APSCHE counseling based on merit and reservation norms.
  - Management quota seats filled by the institution, ensuring category-wise distribution.
5. **Enrollment:** Selected students complete documentation, pay fees (if applicable), and confirm admission.
6. **Approval & Reporting:** Final admission lists are submitted to APSCHE for validation and approval.

## Key Principles

- **Transparency:** Clear rules and procedures ensure equal opportunity.
- **Merit-Based:** Admissions prioritize academic performance within category norms.
- **Government Alignment:** Policies strictly follow APSCHE and JNTU-GV regulations.
- **Equity:** Reserved categories are given fair access with lower eligibility thresholds.